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MEMORANDUM FOR: Chief, Insurance and Casualty Division  
Chief, Plans Staff

SUBJECT: Issuances Concerning Agency-Sponsored  
Insurance Programs

1. The publication of separate GEHA Notices has been reconsidered in light of our experience with this procedure. In view of the fact that it has resulted in conflicting issuances and that GEHA Notices are not appropriate for dissemination to the field, it has been determined that the potential savings in processing time do not outweigh the disadvantages of the special series.

2. Accordingly, it has been determined, with the approval of the Deputy Director (Support), that issuances concerning Agency-sponsored insurance programs will be published within the framework of the Agency's regulatory system. Problems of timing resulting from routine coordination processes should be solved by arrangements with the Regulations Control Staff to accomplish only essential coordination of this material. Many of our issuances in this field will require no coordination.

3. Immediate action should be initiated to revise outstanding Notices which are in conflict with subsequent GEHA Notices. Also, arrangements for expediting processing of Notices concerning insurance should be completed as soon as possible.

4. It is requested that Chief, Plans Staff, prepare an appropriate reply to the attached memorandum from the Chief, Regulations Control Staff, concerning this subject.

[Redacted Signature Box]

Harrison G. Reynolds  
Director of Personnel

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Attachment

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